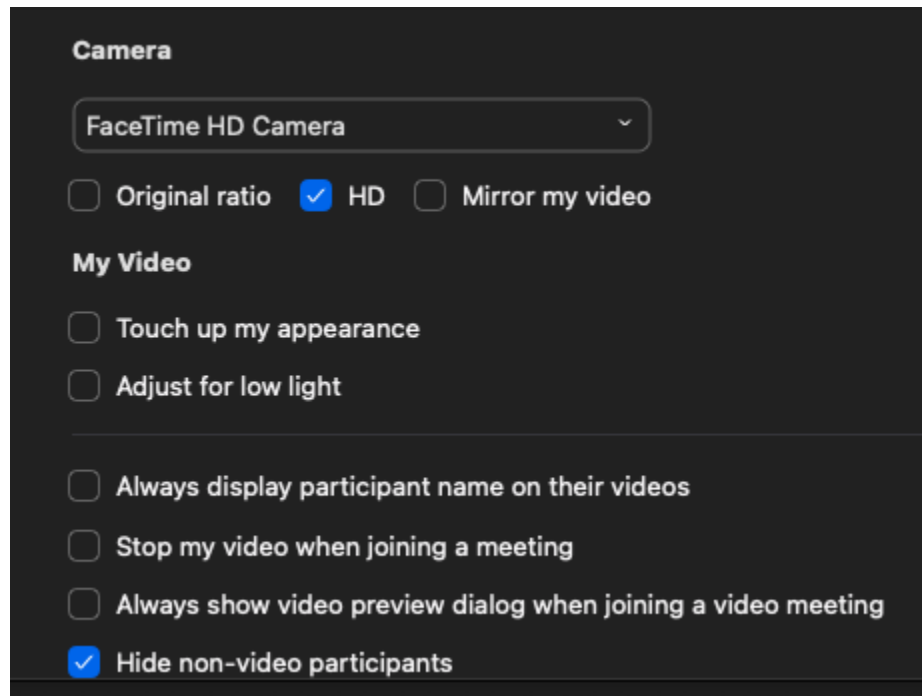


## Technical Appendix

- Zoom Settings



- Internet
  - Proximity to the router?
  - Close all opened apps except Zoom and slides
  - Ask family members to stay off internet while you are presenting
- Audio
  - Earbud with microphone is best
  - Any headphones can work, even if no microphone
  - No Apple AirPods
  - Confirm devices are set correctly in Zoom
- Video
  - Subject Placement within Frame
  - Camera Eye-Level
  - Background
  - Lighting

### Screen Sharing

- Launch the slides app

- Share screen
  - Do they have video or audio in their presentation? If so, make sure they know the correct options to select.
  - Start share
  - Does it look correct?
  - Stop share